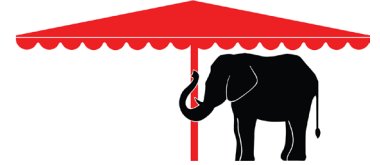


UltraShade



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Removing and Replacing Side Post Umbrella Canopy:

****Tools required: 10mm Spanner, Phillips Head Screw Driver, Battery Drill****

How to Remove:

- Remove the Canopy section from top arm by pushing up and turn 180 degrees and slip it out of the keyhole system on the top arm (reference the assembly instructions)
- Lie the umbrella down on a clean surface.
- Un-button the fabric hat and remove from the frame and pull the rope pulley system through the hole in the hat.
- Remove screws from the straps at the top of the frame
- Remove bolts and nuts from bottom of canopy
- Remove canopy from the frame by lifting it over the top of the frame
- If the canopy needs to be stored or returned to the factory fold neatly as you would a tarp or tent.
- Fold neatly into a box as to not damage the canopy for repairs or dispose of the canopy

How to Replace the Canopy:

- Lay the Umbrella frame down on a table or some sawhorses
- Unfold the canopy, it should open like a book with the top hole towards the top of the frame.
- Pull the rope and pulley system through the top hole.
- Completely unfold the canopy and line up the top straps with every second arm, for squares, ensure the top straps align with the corner (long) arms.
- Put bolts, washers and nuts through the ends of the canopy and into the arms and tighten nuts
- Screw the self tapping screws through the top strap and into the arms through the existing holes while putting some tension on the straps to keep the canopy nice and tight
- Thread pulley system through the hole in the hat
- Clip the hat onto the canopy.
- Insert the canopy frame into the slot on the top arm. Turn 180 degrees – it will click into the key way.
- Attach rope pulley system to hook bolt attached to the main post
- Follow the open and close instructions for correct operation.
- You can find a video on correct operation at: <https://www.youtube.com/@UltrashadeUmbrellas>